KATIE BARTLEY

HIPPA--Email & Texting Consent

HIPPA regulations and my professional Codes of Ethics require that I keep your Protected Health Information (PHI) private and secure. Email and texting are very convenient ways to handle administrative issues like scheduling, receipt requests or quick updates, but email and texting are not 100% secure.

Some of the potential risks you might encounter if we email or text one another include:

- Misdelivery of email or texts to an incorrectly typed address or number
- Email accounts can be hacked, giving a third party access to email content and addresses
- Email and text providers (such as Gmail, Yahoo, AT&T and others) keep a copy of each email/text on their servers, where it might be accessible to their employees and others.

For these reasons, I will not use emails or texts to discuss extensive clinical issues (the important things we talk about in appointments). If you are comfortable doing so, I am happy to use email and texting as a way to handle administrative matters like scheduling and payment information. If you are NOT comfortable with these risks, I can handle administrative issues via phone calls.

Please circle to indicate your preference about email and texting below:

I DO consent to use of email or texts for administrative matters.

I DO NOT consent to use of email or texts for administrative matters.

If given, consent will expire 2 years after our last appointment. This means that I will not initiate contact via texting or email after that time, although you are always welcome to email or text me, and I will respond.

Signature :	Date:
Signature :	Date: